



**Custodian**  
**Position Vacancy Announcement**

**Today's Date:** 03/12/2021

**Posting #:** 1336932

**Job Title:** Custodian

**Division/Department:** Facilities Management

**Location:** 100 W. 23rd Street

**Starting Salary:** \$26,631

**Status:** Regular, Full-Time with Benefits

**About City of Baltimore, Mayor's Office of Employment Development:**

The Mayor's Office of Employment Development (MOED) coordinates and directs workforce development initiatives responsive to the needs of Baltimore City employees and job seekers in order to enhance and promote the local economy. At MOED, we view our mission broadly to deliver *economic justice to our city!* To us, economic justice means creating an equitable workforce system for all residents – especially those who have been generationally and systemically disadvantaged – one that is responsive to their needs and ensures viable economic opportunities. Our vision is for every City resident to maximize his/her career potential and all employers have the human resources to grow and prosper – *a workforce system that works.*

**Position Overview:**

This is custodial work at the full performance level. Work involves the cleaning of buildings and surrounding grounds.

**Essential Duties and Responsibilities:**

- Sweeps, mops, scrubs, waxes and polishes floors and furniture.
- Washes windows, screens, sills, woodwork, doors, walls and ceilings.
- Cleans lavatories; replaces lavatory supplies; gathers and disposes of trash and waste paper.
- Makes minor repairs and adjustments to cleaning equipment and reports damage requiring major repairs
- Secures premises (locks windows, doors, re-sets alarm system, etc.) at end of shift.
- Performs other duties as required.

**Knowledge, Skills and Abilities:**

- Ability to learn the materials, methods and practices used in cleaning operations.
- Ability to learn the operation and care of vacuum cleaners, scrubbing, waxing and polishing machines and other janitorial equipment.
- Ability to understand and follow simple oral and written instructions.
- Ability to exercise care in the use of cleaning materials for different types of building surfaces.
- Ability to work harmoniously with associates and others

**Minimum Required Education and Experience:**

- Completion of eighth grade

- One-year experience in cleaning and janitorial work.
- Or, any equivalent combination of education and experience.

Interested applicants may via this [link](#).

**City of Baltimore, Mayor's Office of Employment Development is an Equal Opportunity Employer and Service Provider**